

**ALBANY AREA ARTS COUNCIL
215 NORTH JACKSON STREET
ALBANY, GA 31701
229-439-ARTS (2787)**

EXHIBIT TERMS & AGREEMENT

Artist:

- Set-up his art exhibit at AAAC gallery
- If artist hosting a week night opening reception at the AAAC, artist will provide refreshments for 2 hour reception
- Provide AAAC with 1000 post card style invitations for gallery exhibit promotion and opening reception
- Provide AAAC with artist statement and biography
- Provide AAAC catalog of art as well as price list
- Participate in Annual Southwest Regional Art Show and Sale
- Pay AAAC 15% commission on all art sold during exhibition
- If possible, artist will make donation to AAAC

AAAC:

- Provide venue for artist to display and sell his work for one month in downtown Albany
- Provide venue for opening reception with access to kitchen facilities
- Promote and market artist and his exhibit
- Distribute promotional pieces provided by artist
- Promote and attend artist opening reception
- External signage of artist's exhibit
- Mail artist's exhibit and reception postcards to our mailing list, approximately 700, and their invitees free of charge
- Provide artist with additional exposure through Carnegie Library (AAAC) rentals and special events
- Provide limited insurance and security for artist's art work while on exhibit

(To be filled out by AAAC with artist)

Gallery Exhibit Dates: _____ to _____

Set-up Date: _____

Take Down/Remove Date: _____

Opening Reception Date: _____

_____ agree to above
stated terms and dates set forth in this agreement

Approved by _____ **Date** _____